

PARTICIPANT CHANGE FORM

Plan Name: _____

Participant's Name: _____ Social Security Number: _____

Effective Date of Change: _____

I am currently a participant in the above Plan and wish to modify the most recent Enrollment Form on file with my Employer as follows:

Name Change

Change of Name from _____ to _____ by reason of _____ on _____ (date).

Deferral Amount

- Increase my payroll reduction to _____.
- Decrease my payroll reduction to _____.
- Stop all payroll reduction.

Deferral Type

I elect to change my deferral type to: **Only applicable to those who have Roth deferrals in their plan. Please contact your plan administrator if you have any questions.**

Traditional 401(k) deferrals (pre-tax): All of my deferrals as Traditional 401(k) deferrals. I understand the amount of deferrals I have elected in this Salary Reduction Agreement will reduce my current compensation which is includible in income for the taxable year of the deferral.

Roth 401(k) deferrals (after-tax): All of my deferrals as Roth 401(k) deferrals. I understand the amount of deferrals I have elected in this Salary Reduction Agreement will **NOT** reduce my current compensation which is includible in income and that my deferrals will be includible in income for the taxable year of the deferral.

Split deferral election:
_____ % Traditional 401(k) Deferral
_____ % Roth 401(k) Deferrals

*Total must equal your deferral percentage.

I understand: (1) my election regarding the type of deferrals is irrevocable once the employer withholds the deferrals from my pay and (2) any change of election regarding the type of deferrals is effective only for deferrals from my pay after the plan administrator accepts my change of election. These changes will be made as soon as administratively feasible.

Participant's Signature

Date

Plan Administrator's Signature

Date

*** Note: Changes will only occur if this form is completed and signed. The effective date of changes must be a date following the date of signature and will be based on the allowed modification date in the plan.**